

NAVSEA website: <http://www.navsea.navy.mil/shipyards/pearl/phnsy/careers.aspx>

2015 FAQs

What is the Pearl Harbor Naval Shipyard (PHNSY) Apprentices Program?

The Apprentices Program is a 4-year work/study program that prepares students for careers in various industrial trades at PHNSY. Average starting pay is over \$19.00 per hour.

What are the eligibility requirements?

You must: 1) be a United States citizen; 2) be 18 years of age at the time of hire; 3) take and pass the Office of Personnel Management (OPM) apprentice test; 4) pass a physical exam; 5) obtain and maintain a security clearance; 6) Males ages 18-24 must be registered for the Selective Service (www.sss.gov); 7) If selected for an apprenticeship position, you must take the COMPASS Test for academic assessment.

How and when do I apply?

Logon to: www.usajobs.gov/ (Keyword: Apprentice / Where: 96860). APPLICATIONS MUST BE SUBMITTED ONLINE. Announcement is open 18-27 February 2015. You can logon now to create your account and your resume.

What is the OPM apprentice test? When and where will it be administered?

The OPM apprentice test is the Wage Grade Performance Potential Assessment exam. It is a written test that measures listening, eye-hand coordination, mental visualization, math and math reasoning, reading, technical ability, and attention to detail.

Eligible applicants will be notified via email to schedule themselves for the test. Self-scheduling for test-taking will be done via the Eventbrite Website: www.eventbrite.com. Testing on Oahu will begin in April 2015. Exact test dates and locations to be announced.

If I took the OPM apprentice test last year, do I have to take the test again this year?

Yes

How can I prepare for the OPM apprentice test?

There is no official study guide for the OPM apprentice test. Practice problems similar to those on the OPM test can be found at the following web links: <http://www.studyguidezone.com/accuplacertes.htm> and * <https://accuplacer.collegeboard.org/students>. (*See Link Disclaimer).

If I pass the OPM apprentice test, what happens next?

Qualified applicants will be scheduled for an interview with PHNSY representatives in June/July 2015 (tentative dates).

When will I find out if I've been selected for an Apprenticeship position?

Selection results will be sent out after all interviews have been conducted.

If selected, when will I be taking the physical exam? Will I have to take a drug test?

The physical exam is part of the pre-processing segment which is scheduled during the summer. Drug testing is required for some trades and is a condition of employment.

How will I be notified?

Our Human Resources Office personnel are responsible for contacting applicants about interviews, selection results, and pre-processing procedures. All correspondence is sent via email.

When do I start work if I'm hired?

The first day of work is tentatively scheduled for January 25, 2016.

May I switch to another trade other than the one I'm selected for?

No. You will be accepting our offer for a specific trade and may not switch.

Do I go to school during the 4 years of Apprenticeship?

Yes. For the first 2 years, you will attend academic classes. You will attend Trade Theory classes for 4 years. All classes are held during working hours from 6:30am –3:00pm at Pearl Harbor Naval Shipyard.

If I already have college credits and/or a college degree, do I still have to attend academic classes?

Yes

What are some of the employee benefits?

You will be eligible for health benefits, life insurance, retirement benefits, paid holidays, sick leave, and vacation.

For more information, email the Apprentice Program at: phnsyapprentice@navy.mil or call the Human Resources Hotline at (808) 474-9216 (you must leave your name, phone number and a brief message).

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